

Policy for Airside Operation of Vehicles

All Vehicles

1. All vehicle operators entering or exiting the Apron Area will be responsible for controlling access through the gated access point through which the vehicle operator is entering or exiting at that time.
2. He/she who opens the gate is responsible for other traffic that enters at the same time for purposes related to those of the person opening the gate.
3. That person is also responsible for promptly closing the gate behind, prohibiting any traffic from gaining access to the Apron Area through an open gate.
4. At no time shall anyone operate any vehicle within the AMA without proper authorization from either the Airport Manager or the FBO Manager. Permission may also be granted from a designee of either the Airport Manager or the FBO Manager.
5. Access cards will be given out on a case by case basis. If the person requesting access to the airport airside area is determined to not require an access card, the Airport Manager or the FBO will personally open the gate for that vehicle desiring access to the Apron Area.
6. No vehicle may drive in the POFZ when the following conditions exist: vertically guided approach, reported ceiling below 250 feet and or visibility is below $\frac{3}{4}$ statute mile, and an aircraft is on final approach within two miles of the runway threshold.

Privately Owned Vehicles

1. The policy of no access to airport airside areas has already been established through the use of signs and fencing in strategic locations that are used to deter anyone from entering an airport airside area.
2. If authority is given to operate a POV in the Apron Area or the AMA, the operator of the POV must receive a copy of this policy and take the ground vehicle operations training and quiz to ensure proper operation of a vehicle within the Apron Area or the AMA.
3. If authority is given to operate a vehicle within the AMA, the vehicle must be equipped with a two way radio --handheld is acceptable-- that is able to send and receive on frequency 123.0, a rotating beacon, and the person must be familiar with aircraft operating procedures to include procedures in the air and on the ground.
4. A privately owned vehicle may be escorted by another vehicle adhering to the stipulations outlined above in #3 of this section.
5. Privately owned vehicles that have a need to access their privately owned aircraft may do so as long as they adhere to the written guidelines in this policy and the ground

vehicle operations training manual for proper operating procedures within the airport airside area.

6. In the event that a privately owned vehicle has violated any part of this policy, it will be deemed as having trespassed and will be towed/referred to law enforcement as appropriate. They are also subject to the violations associated with receiving an airport access card.
7. At no time shall POVs operate on any surface other than asphalt. POV operators shall exercise extreme caution and common sense when parking on apron surfaces so as not to block apron access to aircraft or other POVs.

Commercial Vehicles

1. Commercial vehicles will be allowed to enter the Apron Area for purposes of doing business and will have card access to this area.
2. These vehicles will not be allowed within the AMA without first getting permission each time access is desired and will adhere to the written operating guidelines as specified in this policy and the ground vehicle operations training manual as to the proper operation of vehicles within the desired area.
3. Commercial businesses wishing to conduct business on the airport airside area will adhere to written operating guidelines as specified in the airport minimum standards and the ground vehicle operations training manual as to the proper operation of vehicles within the desired area.
4. Copies of this written guidance will also be available from the FBO and the Airport Manager for those vehicles not familiar with proper operating procedures within the airport airside area.
5. In the event that a commercial vehicle has violated any part of this policy, it will be deemed in violation and will be referred to law enforcement or his/her employer who may face other consequences decided upon by the Dickinson Municipal Airport Authority.

EMERGENCY CONTACTS	
Airport Manager: Matthew Remyse	
Office	(701) 483-1062
Cell Phone	(701) 290-0605
Emergency (911)	
Sheriff's Dept.	(701) 456-7610
Rural Fire Dept.	(701) 456-7877
Medical Services	
Emergency	911
St. Joseph's Hospital	(701) 456-4000